



## Examination Notification (**Code Tantra Platform**)

22<sup>nd</sup> March to 31<sup>st</sup> March 2025

Dear Students,

I hope this message finds you well.

This is to inform all students of BBA, BCA, and MBA programs that the upcoming examinations will be conducted on the Code Tantra platform from 22<sup>nd</sup> March to 31<sup>st</sup> March 2025.

Important Dates and Details:

### 1. **Registration Window:**

- The examination registration will start from 18<sup>th</sup> February 2025 and will close on 27<sup>th</sup> February 2025 till 08:00 a.m. No registrations will be accepted beyond this date.
- **Registration must be done through the Student Portal:** The link is: [https://sappro.upes.ac.in:8443/sap/bc/webdynpro/sap/zupes\\_student\\_portalce](https://sappro.upes.ac.in:8443/sap/bc/webdynpro/sap/zupes_student_portalce)

### 2. **Registration Process:**

- Students must enter their valid email ID and mobile contact number while registering online
- Select the checkbox at the end of the instructions.
- Fill out the registration form on page two, mentioning only the subjects you need to appear in.
- A separate link for slot booking will be provided after 17<sup>th</sup> March 2025.
- Once all mandatory entries are made and you have successfully submitted your registration, you will see a confirmation message on the screen.

### 3. **Post Registration:**

- The Code Tantra manual will be shared after registration and slot booking, followed by mock tests.
- Code Tantra training video link: (<http://www.kaltura.com/tiny/0eml2>)

### 4. **Examination Schedule:**

1. Term End Examinations: 22<sup>nd</sup> March 2025 to 31<sup>st</sup> March 2025 on the Code Tantra platform.
2. Supplementary Examinations: 22<sup>nd</sup> to 31<sup>st</sup> March 2025 on the Code Tantra platform.
3. Examination Slots:
  - 07:00 - 10:00 Hrs

- 12:00 - 15:00 Hrs
- 17:00 - 20:00 Hrs

Please refer to the published date sheet for specific details.

#### 4. **Fee Clearance:**

- All fee dues must be cleared by 25<sup>th</sup> February 2025.

Please ensure you complete your registration within the specified window and clear any outstanding fees by the due date. No extensions will be granted.

We wish you all the best in your preparations.

#### **NOTE:**

- Please note that the responsibility of ensuring uninterrupted power supply, internet connectivity, systems settings including web cam functioning solely lies with the student only the University will not be held accountable for any of the lapse or failed/missed attempt on account of above-mentioned requirements.
- Student should ensure to upload all the clear images of answer-sheet at the time of attempting the test. No acceptance of answer- sheet images will be taken after the examination in any circumstances.
- Adherence of proctor instruction is important and critical while appearing for the examination.
- No re-scheduling of examination will be done once the slot booking is closed.
- Time extension will not be permitted to any student.

